PHYSICAL EDUCATION CLUB CONSTITUTION

ARTICLE I NAME

The name of this organization shall be the Women's Physical Education Club of The Ohio State University.

ARTICLE II PURPOSE

The purpose of the organization shall be to promote interest in social activities; to have a greater unity of classes and faculty; to further student participation in planning activities; and to further interest in physical education.

ARTICLE III MEMBERSHIP

☐ Active membership shall be granted to all women majors and minors in the Department of Physical Education, upon payment of dues established by the Physical Education Club Executive Board.

☐ The faculty of the Physical Education Department, Women's Division, shall be honorary members.

☐ Active membership shall be granted to all women majors and minors in the Department of Physical Education.

☐ The faculty of the Physical Education Department, Women's Division, shall be honorary members.

ARTICLE IV EXECUTIVE BOARD

Sec. 1 The executive board of this organization shall consist of:
   a) President
   b) Vice President
   c) Secretary
   d) Treasurer
   e) Publicity Chairman
   f) Intramural Chairman
   g) Social Chairman
   h) Two representatives from each class (freshman, sophomore, junior, senior, graduate)
   i) Standing committee chairman

Sec. 2 The purpose of the board is to further the purposes of the club and to organize its procedures.

Sec. 3 Any member of the board who is disinterested in her position and is not fulfilling the duties of her office may be asked to resign upon the suggestion of the board.

ARTICLE V ELECTIONS

Sec. 1 The candidates shall become eligible for office according to the University Scholarship Rules.

Sec. 2 The candidates for president shall be selected from the junior class.
Sec. 3 All other candidates for other offices may be chosen from the freshman, sophomore, or junior classes.

Sec. 4 The elections shall be held by ballot before the last meeting of the Winter quarter.

Sec. 5 No member shall hold more than one office in the organization at one time.

Sec. 6 The adviser shall be appointed by the Chairman of the Physical Education Department, Women's Division, after consultation with Executive Board. The appointment is subject to change, if the Executive Board so desires, upon consultation with the Chairman of the Department.

Sec. 7 (a) The manner in which a nominating committee shall be appointed will be left to the discretion of the active members of the Physical Education Club.

(b) The slate shall be posted at least one week before the date of elections.

Sec. 8 The term of office shall be for one year. A vacancy shall be filled by an election at the meeting at which the vacancy is made known.

ARTICLE VI DUTIES OF THE MEMBERS OF THE EXECUTIVE BOARD

Sec. 1 President: It shall be the duty of the President to preside at all the meetings of the organization and of the Executive Board. She shall notify the Board members of all Executive Board meetings and shall inform all members of all action taken by the Executive Board.

Sec. 2 Vice President: It shall be the duty of the Vice President to perform all duties of the President during her absence or disability. She shall be member ex-officio at all committee meetings and shall assist the chairman in selecting their committees in order to distribute the responsibilities among the club membership.

Sec. 3 Secretary: It shall be the duty of the Secretary to keep a record of the minutes of all meetings, conduct all regular correspondence connected with the organization, to be responsible for the scrap book, and to keep attendance.

Sec. 4 Treasurer: It shall be the duty of the Treasurer to take charge of the money of the organization and to submit her report.

Sec. 5 Publicity Chairman: It shall be the duties of the Publicity Chairman to see that appropriate invitations are extended to faculty and guests, to provide posters and other publicity, and to maintain the bulletin board concerning club activities.
Sec. 6 Class representatives: It shall be the duties of the class representatives to make announcements of activities to their classes and bring suggestions from their classes to the Executive Board.

Sec. 7 All officers must submit complete written reports on the year's activities at the time of installation of new officers and such reports shall be given to the new officers at this time.

ARTICLE VII MEETINGS

Sec. 1 The frequency of the meetings shall be determined by the members of the Executive Board and the club.

Sec. 2 The board may call a special meeting at any time.

Sec. 3 The Women's Physical Education Club shall be inactive during the summer quarter.

ARTICLE VIII AMENDMENTS

Sec. 1 This constitution may be amended by a two-thirds vote of the membership of the organization.

Sec. 2 The proposed amendment shall be suggested to the club at a regular meeting and posted at least one week before the meeting at which it shall be voted upon.

Sec. 3 An amendment may be proposed by any member of the organization.

ARTICLE IX ENACTING CLAUSE

This constitution shall take effect and be in force from and on

ARTICLE X INSTALLATION

The newly elected Executive Board shall be installed according to the stipulations of the retiring board.
PHYSICAL EDUCATION ASSOCIATION CONSTITUTION

Article I Name

The name of this organization shall be the Women's Physical Education Association of the Ohio State University.

Article II Purpose

The purpose of this organization shall be to further interest in physical education and to develop professional attitudes and actions through participation in professional activities and programs.

Article III Membership

Active membership shall be granted to all women majors and minors in the Department of Physical Education. The faculty of the Physical Education Department, Women's Division, shall be honorary members.

Article IV Executive Board

Sec. 1. The executive board of this organization shall consist of:
   a. President
   b. Vice President
   c. Secretary-Treasurer
   d. Publicity Chairman
   e. Program Chairman
   f. Two representatives from each class and at least one representative from the dance, health, and graduate areas.

Sec. 2. The purpose of the board is to further the purposes of the club and to organize its procedures.

Sec. 3. Any member of the board who is disinterested in her position and is not fulfilling the duties of her office may be asked to resign upon the suggestion of the board or she may resign herself by submitting a written letter of resignation to the board.

Article V Elections

Sec. 1. The candidates shall become eligible for office according to the University Scholarship Rules.

Sec. 2. The candidates for president shall be selected from the junior class. All other candidates for offices may be chosen from freshman, sophomore, or junior classes.

Sec. 3. In order to be considered for an office in the Association, a girl must submit a standard petition to her class representative which shall include her qualifications, reason for wanting the office, and her second choice of office.

Sec. 4. The President shall appoint a nominating-screening committee who shall compose the slate for offices.

Sec. 5. The elections shall be held by ballot before the last meeting of the Winter Quarter.
Sec. 6. The adviser shall be appointed by the Chairman of the Physical Education Department, Women's Division, after consultation with the Executive Board. The appointment is subject to change if the Executive Board so desires, upon consultation with the Chairman of the Department.

Sec. 7. The term of office shall go into effect the spring quarter after elections and shall continue for one year. A vacancy shall be filled by an election at the meeting at which the vacancy is made known.

Article VI Duties of Members of Executive Board

Sec. 1. President:
It shall be the duty of the President to preside at all meetings of the organization and of the Executive Board. She shall notify the Board members of all Executive Board meetings and shall inform all members of all action taken by the Executive Board. She shall appoint a nominating-screening committee for the election of officers.

Sec. 2. Vice President
It shall be the duty of the Vice President to perform all duties of the President during her absence or disability. She shall be a member ex-officio at all committee meetings and shall assist the chairmen in selecting their committees in order to distribute the responsibilities among the club membership.

Sec. 3. Secretary-Treasurer
It shall be the duty of the Secretary-Treasurer to keep a record of the minutes of all meetings, conduct all regular correspondence connected with the association, and to keep attendance.

Sec. 4. Publicity Chairman
It shall be the duty of the Publicity Chairman to provide posters and other publicity, to maintain the bulletin board concerning major activities.

Sec. 5. Program Chairman
It shall be the duty of the Program Chairman to plan all professional programs and to plan any other event for which a special committee has not been appointed.

Sec. 6. Class Representatives
It shall be the duty of the class representatives to make announcements of activities to their classes and bring suggestions from their classes to the Executive Board. The Freshmen Representatives shall be responsible for the major scrapbook.

Sec. 7. All officers must submit complete written reports on the year's activities at the time of installation of new officers and such reports shall be given to the new officers at this time.

Article VII Meetings

Sec. 1. The frequency of the meetings shall be determined by the members of the Executive Board.

Sec. 2. The Board may call a special meeting at any time.

Sec. 3. The Women's Physical Education Association shall be inactive during the Summer Quarter,
Article VIII Amendments

Sec. 1. This constitution may be amended by a two-thirds vote of the membership of the association.

Sec. 2. The proposed amendment shall be suggested to the club at a regular meeting and posted at least one week before the meeting at which it shall be voted upon.

Sec. 3. Amendment may be proposed by any member of the association.

Article IX Enacting Clause

This constitution shall take effect and be in force from and on Fall Quarter of 1959.

Article X Installation

The newly elected Executive Board shall be installed according to the stipulations of the retiring board.