

**Collection Maintenance Division
Room 138 Library Tech. Center**

CALL NO.:

Item needs: **OSCAR STATUS: "r"**

- TIP IN
- POCKET
- REPAIR OF LOOSE COVER
- REPAIR OF SPINE OR COVER DAMAGE
- TRIM OF UNOPENED PAGES
- REPAIR OF TORN PAGES: _____
- LABEL CORRECTION
(Please insert an OSCAR printout.)
- PROTECTIVE ENCLOSURE (BOX)
- SHRINK WRAP
- REPLACEMENT SEARCH (BRITTLE BOOK)
- OTHER:

ADDITIONAL INSTRUCTIONS:

"RUSH" service is available on all services. If a quick turnaround is needed, please insert a yellow "RUSH" streamer.

SENDING LIBRARY: _____

NAME: _____

PHONE: _____

The Ohio State University Libraries
Collection Maintenance Streamer, rev. Oct 2006

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CLEAR STAFF NOTES)

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