

News Notes

April 22, 2008

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News

Automated Timekeeping Rollout Continues: The changeover to automated timekeeping is on schedule. We will go live for bi-weekly staff for the pay period that begins on Sunday, April 27. We will go live for monthly employees (GAAs, A&P, and faculty) beginning May 1.

As an employee, you are responsible for knowing how to use the automated timekeeping system. If you are a supervisor, you are responsible for training new employees how to use the time keeping system, reviewing, editing, and approving employees work time reported (bi-weekly only) as well as reviewing and acting on leave requests.

All Libraries staff and faculty are to attend one of the following training sessions. Please read the distinction between the sessions carefully and attend the session that fits. Registration is not required however attendance will be monitored. You may attend more than once. You will receive your employee ID badge at the end of the training session.

If you supervise student employees and already attended an Automated Timekeeping Training:

Thursday, April 24*	8:30 – 10:30 a.m.	ACK 5826
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If you supervise bi-weekly staff (excluding student employees) and have not attended an Automated Timekeeping Training:

Thursday, April 24*	1 – 3 p.m.	ACK 6826
Friday, April 25	9 – 11 a.m.	SEL 070/090

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If you supervise monthly employees only, or do not supervise any other employee:

Tuesday, April 29	8:30 – 10:30 a.m.	ACK 5826
Wednesday, April 30	1 – 3 p.m.	SUL 244A
Thursday, May 1	1 – 3 p.m.	SEL 070/090

** If these dates conflict with your observance of Passover, you may attend one of the other training sessions.*

Training agenda:

- Purpose and importance of automated timekeeping for staff and supervisors
- As supervisor, how you access, review, edit, approve time worked
- How to:
 - log into the system
 - change your password
 - navigate the various screens
 - use the time clock
 - use the web clock
 - submit the timesheet to the supervisor
 - delegate authority
 - review reports
 - request leave time

Libraries Standing Committee Need Volunteers: The Libraries have a number of standing committees for which we annually recruit volunteers. If you are interested in serving, please contact the appropriate person for each committee (listed below) by May 2. Appointments to committees are for three year terms from July 2008 through June 2011.

1. **Assessment Committee**, <http://library.osu.edu/sites/staff/assess/>, searching for 2 new members. Contact [Nancy Helmick](#).
2. **Diversity Committee**, <http://library.osu.edu/sites/staff/diversity/>, searching for 2 new members. Contact [Duke Morgan](#).
3. **Lecture Committee**, <http://library.osu.edu/sites/staff/lectures/>, seeking several new members. Contact [Tom Cetwinski](#).
4. **Training Advisory Council**, <http://library.osu.edu/sites/staff/training/>, searching for 2 new members. Contact [Barbara Dunham](#).
5. **Web Implementation Committee**, <http://library.osu.edu/sites/staff/webserv/>, searching for new members. Contact [Lisa Blackwell](#).
6. **Web Visioning Committee**, <http://library.osu.edu/sites/staff/webvis/>, searching for 1 new member. Contact [Larry Allen](#).

Thompson Library Brown Bag Update: Join Ryan Langhurst and Wes Boomgaarden at a brown-bag lunch session, to get an up-to-the-minute status report on the work underway to rebuild the Thompson Library. The session is Thursday, April 24, Science & Engineering Library, Rooms 070/090. The session is set for 11:30 a.m. -12:30 p.m.

Our agenda will include these points:

1. Construction schedule
 - Work in place; budget; contingency funds
2. Construction progress
3. Some new and different features of the new Library
4. Floor-plans and functions
5. Development effort, named spaces, dedication planning
6. How "green" is the Thompson Library?
7. Fixtures, furnishings & equipment (FF&E)
8. Preliminary plans for moving
9. Tech Center planning status

New Service Searches Multiple Databases: A new service from the OSU Libraries gives students and researchers the ability to search multiple databases at the same time.

The service, available from the Libraries' web site, lets customers select subject areas they want to include when conducting a database search. The feature then searches multiple databases that apply to the subject areas selected. Multi-search selections cover 18 subject areas, such as "business and economics," "health sciences," "mathematics and physical sciences" and "news and current events."

The service is available from either the "Quicklinks" column or the "Find Articles and More" in the search box.

Cartoon Library Receiving Comic Book Collection of Jay Kennedy: Jay Kennedy, the former Editor in Chief at King Features Syndicate who died in 2007, bequeathed his collection of underground comic books to The Ohio State University Cartoon Research Library. The collection of more than 9,500 items is one of the most extensive in the world. Kennedy, who authored the seminal reference work *The Official Underground and Newwave Comix Price Guide: Listing Alternative Comix in the U.S. & Canada from 1962 to the Present* (Boatner Norton Press: 1982), was an authority on underground comics. A comics scholar, a gentleman, a lover of the 60s, and an artist himself, Kennedy held underground comics as not just an art movement, but also a social, political and cultural movement.

"We are honored that Jay bequeathed his collection to us," says Lucy Shelton Caswell, professor and curator of the library. "It is a very substantial resource that will interest scholars in several areas."

The Jay Kennedy Collection will be housed in the library's secure, climate-controlled stacks so that the materials will be convenient for users in its reading room. According to Caswell, work has begun to catalog these materials to make them available to researchers as soon as possible.

Brendan Burford, Kennedy's associate at King Features Syndicate, stated, "During the time I knew Jay Kennedy, I was fortunate to have him share many things with me, among them, his comic book collection. I got to know his collection very well as we worked together for several years cataloging its contents. It's a tremendous collection -- one that is unparalleled. I can't think of a better home for Jay's comic books than the OSU Cartoon Research Library. The collection will live on admirably."

Sample the Coffee, Name the Café, Win a \$20 Gift Card: The Libraries recently reached agreement with University Campus Dining Services to operate a “grab-n-go” food service cafe in the Science and Engineering Library. The cafe will serve coffee, tea, Coke products, sandwiches, muffins, bagels, and other items. The cafe is expected to open in the spring of 2009.

The Libraries and Campus Dining Services will hold a coffee tasting to select the type of coffee that will be served in SEL. Crimson Cup, Starbucks, Seattle's Best, and Caruso's are the four coffees that will be available at the taste test. This event will occur on the 1st floor of SEL on Wednesday, April 23, 5-7 p.m. Stop by, sample the coffees and submit your preference.

Also included on the survey will be the opportunity to name the cafe. If your cafe name is selected, you will receive a \$20 gift card for use at any Campus Dining Services location (<http://diningservices.osu.edu/>). They operate 25 locations including the Campus Grind in Mcpherson Lab, Fresh Express in Morrill Tower, Courtside Cafe in RPAC, and The Marketplace on Neil.

Speaking of Coffee...Take a Break with OSU Stores and OfficeMax, Tuesday, April 29, 9:30-11 a.m., Ackerman Library, Room 6040: Join us for a few minutes, enjoy free coffee and donuts, talk with our vendors, and take back some great samples.

International Day for Sharing Life Stories, Friday, May 16: The Digital Storytelling Team of staff from University Libraries, TELR and Faculty & TA Development are planning a campus-wide event in conjunction with the Center for Digital Storytelling. The day is billed as “an opportunity for people around the world to gather in community halls, classrooms, public parks, theaters, auditoriums, as well as web sites, email exchanges and virtual environments to hear each other’s stories. Tentative plans locally include three events: a theatrical storytelling presentation; quick presentations by faculty who study or teach storytelling, and a digital storytelling showcase. For planning updates, check telr.osu.edu/storytelling.

Training Opportunities



- **Training Calendar:** <http://library.osu.edu/sites/staff/training/calendars.html>.
- **Human Resources/Organization & HR Consulting Information:** <http://hr.osu.edu/ohrd/index.asp>
- **Meeting and Events Calendar:** Marilyn Willhoff maintains a calendar of all known events and regularly scheduled and special meetings for each month. The calendars are available on the Staff Information page under the first category of People, etc.; they can also be accessed directly at the following URL: <http://library.osu.edu/sites/staff/comcal.html>



**Come take a “Coffee Break”
with**

OSU Stores

&

OfficeMax[®]
Enterprise Solutions

April 29, 2008

9:30 a.m. till 11:00 a.m.

610 Ackerman

Room 6040

Come join us for a few minutes
enjoy some free hot coffee and donuts,
talk with vendors,
and take back to your office some great samples

In celebration of National Women's Health Month, faculty, staff and students are invited to attend:

Women's Health: AGELESS!

Thursday, May 1 • 4-7 p.m. • Recreation and Physical Activities Center (RPAC)

Join us for this informative health fair, healthy cooking demonstrations and expert panel discussions

HEALTH FAIR

Griner Room

Talk to health experts on a variety of women's health issues.

HEALTHY COOKING DEMONSTRATIONS

Demonstration Kitchen (first-come, first-served)

Learn to prepare delicious and healthy dishes for every course of the meal:

- 4-5 p.m. - Healthy Soups and Salads
- 5-6 p.m. - Fast and Healthy Food on a Budget
- 6-7 p.m. - Healthy Desserts

EXPERT PANELS DISCUSS WOMEN'S HEALTH TOPICS

Meeting Rooms 1-3

Join experts from around the university to discuss challenges women face, including:

- 4-5 p.m. - Health and Body Image
- 5-6 p.m. - Women and Care-giving (Child and Elder Care)
- 6-7 p.m. - Emerging Health Issues for Women

The event is free and open to all faculty, staff, students and guests, but reservations are encouraged.

To R.S.V.P., visit osumhcs.com/wellness or call 292-1894.

MADE POSSIBLE BY:

OSU Wellness Collaborative

Association of Staff and Faculty Women

Campus Dining Services

Counseling and Consultation Services

Department of Recreational Sports

Faculty and Staff Wellness Program

OSU Managed Health Care Systems

OSU Multicultural Center

OSU Office of Work Life

Student Wellness Center

University Faculty and Staff Assistance Program

Wilce Student Health Center

The Women's Place

Faculty and staff can earn points toward the *Your Plan for Health* Incentive Program by attending this event.

OSU

People

Spot Bonuses

Judy Cerqua/Research and Reference, **Diana Ramey**/Teaching and Learning, and **Cheryl Lowry**/Teaching and Learning, each received a \$200 spot bonus for their work in enhancing training for the Peer Library Assistants and increasing both their participation in and completion of training.

Personnel *Provided by the OSU Libraries HR Department*

VACANCIES

FACULTY

Cataloging Department - Cataloging Coordinator - 100% FTE - replacing Dunham

Collections, Instruction, and Public Services (CIPS) - Librarian/Interdisciplinary Social Sciences Subject Specialist - 100% FTE - New Position

Health Sciences Library - Assistant Professor (Education and Reference Services Coordinator) - 100% FTE - New Position

ADMINISTRATIVE & PROFESSIONAL

Serials and Electronic Resources Department - Administrative Associate 1 - 100% FTE - New Position

Health Sciences Library (Center for Knowledge Mgmt) - Systems Specialist - A&P - 100% FTE - New Position

Human Resources Department - Administrative Associate 2 - 100% FTE - New Position

STAFF

Book Depository - Library Associate 1 - 100% FTE - replacing Nugent - 2nd Listing

Book Depository - Library Associate 2 - 100%FTE - replacing Morneau

Health Sciences Library - (Office of Health Sciences) - Personnel Technician 2

In order to comply with University procedures, employees who are applying for listed vacancies must complete a Promotion/Transfer Request (form 8931, Rev 9/97) during the week of the first listing of the vacancy in the University Personnel Posting (green sheet). To ensure awareness of all vacancies which have been posted, applicants should consult the weekly green sheet rather than relying on the listing in NEWS NOTES Online and are encouraged to attach a resume and/or other supporting documents to the form. Prospective faculty and staff applicants who are absent during the five-day posting period and wish to apply should see Toni Morrison-Smith.

Library personnel can also review university employment opportunities at:
<https://www.jobsatosu.com/applicants/jsp/shared/frameset/Frameset.jsp?time=1206709374977>

Exhibits

The David Abbey Paige Pastel Drawings from the Collections of The Byrd Polar Research Center Archival Program

Through April 25

The Ohio State University Faculty Club
181 South Oval Mall

Rare pastel drawings completed during Byrd's Second Expedition to Antarctica (1933-1935) by artist David Abbey Paige (1901-1978) will be on display at The Ohio State University Faculty Club through April 25, 2008. The exhibition offers the public a unique opportunity to see selected works from a collection which is seldom on display. The Paige pastel drawings bring to the viewer the artist's delight in the colors and the landscapes he experienced in Antarctica. David Abbey Paige felt that an artist needed to be included in the expedition to bring back a singular view of the Antarctic world. He petitioned Byrd many times for the opportunity to accompany the expedition as the official artist before finally gaining the approval to do so. In his petitions he cited that artists had accompanied earlier world expeditions of discovery in the late 18th century, when explorers began to take artists so that scientific drawings could be done. Paige's vision was more artistic, however. He wanted to portray the beauty of the landscapes of the Antarctic, a land about which little was known at the time of the Byrd expeditions. The harshness of the polar environment necessitated that Paige use pastels, rather than watercolors or oils (as these would be susceptible to freezing). Reflecting later on those weeks in which he struggled to become a member of the expedition, Paige expressed his vision strongly, stating: "I believe that after all the heroic part of the Expedition has been forgotten, these color records which I have will long be remembered by the future generations." (*The Ohio State University Archives, Papers of Admiral Richard E. Byrd, folder #2663, letter of 17 February 1937.*)



The Little Black Dress: A Fashion Icon

Through May 10

Historic Costume & Textiles Collection

Is anything more iconic or versatile than the little black dress? Sixty of the collection's little black dresses will be on display through May 10. The Little Black Dress exhibition illustrates its namesake's many facets from its beginnings in the late 1920's through the end of the 20th century. Dresses range from the classy and eternal cocktail dresses from the 50's and 60's to the funky styles of the days of disco. Classic pieces that echo the timeless sentiments of Audrey Hepburn in *Sabrina* and *Breakfast at Tiffany's* are featured alongside eclectic pieces, such as the dress featuring a design of the Eiffel Tower fashioned from silver buttons by Patrick Kelly, the first African American to show in Paris. Many of these dresses are created by some of fashion's most well-known and respected names including Christian Dior, Oscar de la Renta, Calvin Klein, and Chanel, the designer credited with "inventing" the little black dress. Two are creations from the minds of Irene Lentz Gibbons and Gilbert Adrian who made their reputations designing for MGM in Hollywood's golden years. The exhibition is located on campus in Campbell Hall's Geraldine Schottenstein Wing at 1787 Neil Avenue. For gallery hours and parking information, visit costume.osu.edu and to schedule a tour of 10 or more, call 292-3090.

Author Presentation

"The Black Dress," by Valerie Steel

Monday, April 28

Campbell Hall, 1787 Neil Ave.

5:30 p.m., refreshments, Columbia Gas Lounge

6 p.m., lecture, Campbell 200

7 p.m., book signing

The black dress has been the foundation of a woman's wardrobe for centuries. The allure of the black dress has captured the imagination of generations of couturiers and artists and served as the signature of society's most enviably dressed women. With an essay and images selected by Dr. Valerie Steele, Director and Chief Curator of the Museum at the Fashion Institute of Technology in New York City, "The Black Dress" features page after uniquely designed page of some of the most compelling dresses in the history of fashion. The presentation is in conjunction with the current exhibit, "The Little Black Dress: Fashion Icon" listed above.