

News Notes



UNIVERSITY LIBRARIES

OSU Libraries news for faculty & staff

10/13 & 10/20/09

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News

Open Enrollment October 26-November 6: During Open Enrollment, eligible Ohio State faculty and staff have the opportunity to review, renew, and make changes to select benefit plans. You can:

- Enroll in or make changes to Health Plan benefit elections (medical, dental, vision)
- Add or drop dependents, based on Health Plan eligibility requirements
- Enroll in Flexible Spending Accounts (FSA) continued participation requires re-enrollment each plan year
- Cancel existing Health Plan or Short-Term Disability (STD) coverage

The Office of Human Resources will be holding Open Enrollment forums for faculty and staff from Oct. 21 – Nov. 4. There will be forums at the Columbus campus, regional campuses and Medical Center. For a complete schedule and registration instructions, see hr.osu.edu/oe and click on the “Open Enrollment Forums” link. Employees without computer access can call OHR Customer Service (614-292-1050) and one of our CS representatives can register them for a forum.

Message from OSU Emergency Management: This is intended for all faculty and staff who supervise, direct or manage other employees. There is a new reporting process for cases of influenza-like illness (ILI)/H1N1 and to update you on Ohio State’s flu preparedness and prevention plans.

Because of the potential for large numbers of illnesses, we are asking supervisors to notify their HR representatives if an employee you manage, supervise or direct calls in sick to work or leaves work early and self-reports an influenza-like illness. Your HR representative will then e-mail the Department of Public Safety with statistical information (department, number of employees out sick, whether employees required hospitalization) surrounding the amount of absences associated with influenza-like illness at flureporting@dps.ohio-state.edu.

When communicating absence information to your HR representative, do not include names of individuals or any other identifying information due to the confidentiality of medical records and information associated with HIPAA and other privacy laws. Additionally, Ohio State has outlined steps it is taking to prepare for a likely reoccurrence of influenza-like illness on campus this fall. The best source for information is the new web site <http://flu.osu.edu/>.

Finally, here are a few helpful FAQs from the flu.osu.edu/ web site:

A co-worker in my office is sick with flu-like symptoms, should I report this to my supervisor? Yes, notify your supervisor as soon as possible in order to help slow the spread of illness. Notification must take place in a sensitive and confidential manner. The supervisor should then approach the potentially sick employee to determine next steps.

I am a supervisor and one of my employees has been diagnosed with an influenza-like illness. What should I do? If an employee notifies you that they have been diagnosed with an influenza-like illness, ask them to go home or stay home until they are fully recovered. After discussion with your employee, contact your HR representative so they can report the illness.

If you have questions or would like more information, please contact OSU Emergency Management at emergencymanagement@dps.ohio-state.edu.

October CMS Training Sessions: One general session (see below for date and time) remains in the CMS training. These classes cover how to use the CMS to create pages and a short portion on the navigational structure. Each session includes significant hands-on practice time. You are welcome to attend the training more than once. If you have not yet attended a CMS training session, this is where to start. Come with your questions and/or work in SEL 390 with helpers standing by, it's up to you. If you have a particular question, please share it on the registration form so we can be prepared to answer it.

The session will be held in Room 390 of the Science and Engineering Library. Please use our [sign up form](#) to register. Space is limited to 18 participants per session.

- Thursday, October 29, 2 - 4 p.m. – Intro

Executive Committee update from October 13 meeting:

- OSU Enterprise Communication System plans from the CIO
- OhioLINK Depositories meeting, collection sharing proposal
- Plans for processing the Highlights for Children collection
- Kinnear Road Tech Center planning
- Report from CIRM virtual meeting
- Update on AU 09 Location Assessment Project
- Printing in Thompson
- Revenue update
- Personnel issues

Executive Committee update from October 20 meeting:

- Alternate storage space for potential special collection.
- OhioLINK Depository proposal.
- Personnel issues.
- Controlling entrance to Ackerman facility.
- Bellows portrait of William Oxley Thompson from Col. Museum of Art.
- Tour guide training.
- Thompson room rental policy.
- Board of Regents equipment funds.

Is there a place to get Office 2007 help? OIT Short Course and Microsoft online help is a good place to start. You can find this information at this link on the Training Advisory Council site at http://library.osu.edu/sites/staff/training/office_2007.php OIT provides for call-in and email help via the 8HELP site. More information is available at <http://8help.osu.edu/>

Program Coordinator Henry Griffy is the in-house expert and can be reached at griffy.2@osu.edu or 247-4663.

2010 Staff Career Development Grants: Staff Career Development Grants of up to \$500 each are awarded annually to offset education and training costs needed to further staff career goals and professional development. The grant can be used toward expenses such as conference fees, registration fees, tuition, textbooks, research supplies, and transportation costs – for activities that occur during calendar year 2010.

To be eligible, you must be a regular full-time or part-time staff member and have at least two years of continuous employment with The Ohio State University by January 1, 2010. Application deadline is October 26. Applications are available online at hr.osu.edu/special/careerdevgrt.pdf.

Staff Career Development Grants are funded through contributions to the Campus Campaign's Staff Career Development Fund and is administered by the Office of Human Resources. For more information, please contact Michele Bondurant at Bondurant.11@osu.edu or 292-4341.

University News



OSU Marion artist reception Oct. 28; exhibit now showing: The Wayne & Geraldine Kuhn Fine Arts Gallery at Ohio State Marion is presenting: "Drawing it out," an exhibition of drawings that explores the recording of thought through drawing, now through Friday (10/30). A closing artist reception will take place from 4-6 p.m. Wednesday (10/28). The reception is free and open to the public. Twenty four uniquely talented artists are participating in the exhibit. The gallery is located in Morrill Hall, 1465 Mt. Vernon Ave., Marion, and is open to the public 8 a.m.-5 p.m. weekdays. Read more: <http://www.marion.ohio-state.edu/>

People



Sarah Murphy/CIPS delivered a baby girl on October 19. Ava Alexandra Utter weighs five pounds, one ounce, measures 18 1/2 inches, and has lots of brown hair. Sarah went into labor while on the Thompson Reference Desk, walked to OSU Hospital escorted by Mark Boarman, and contacted Jim Bracken via Vocera. Congratulations to Sarah and her husband Phil.

Beth Black and **Jim Muir** led a workshop at the Library and Information Technology Association (LITA) National Forum, held October 1-4, in Salt Lake City. The session, *Selection and Implementation of SilverStripe, an Open Source Web Content Management System*, focused on the approach taken to acquire and start up the OSU Libraries' CMS. Now in its 12th year, the LITA National Forum has become a highly regarded annual event for those involved in new and leading edge technologies in the library and information technology field.

Spot Bonuses

Beth Mastin/Administrative Services: For taking responsibility for taking on the many responsibilities of managing meeting and coordinating events in the Thompson Library. Beth coordinates incoming requests for meeting rooms, works with Security, Building Operations, Communications and the Business Office to ensure that all tasks that need completed to support these activities are assigned. She works on days, evenings and weekends so the needs of each event host are met, while at the same time working to minimize disruptions to the library's operations.

Phillip Brickner, Matthew Kelley/Book Depository: For their extra efforts to locate the missing Medieval Manuscript leaves collection. Following a meeting at which it was shared that the items may have been placed in a box labeled the Tess Gallagher collection, both checked the appropriate area, and within five minutes discovered the box containing the missing collection.

Eric Johnson/Rare Books and Manuscripts: For his extra effort as leader of the move of the Rare, Charvat, Hilandar and TRI collections to the Thompson Library. The move was complicated by the integration of the collections into one area and other unexpected developments. Eric distinguished himself in planning and leadership, while dealing with the unexpected and keeping people well informed.

Pam McClung/Communications: For her extra efforts in taking on a new responsibility of building and deploying content for the 15-monitor TV system located in the Thompson Library, taking written content and creating graphics deployed to the various monitors. Pam has also served as the lead staff member in developing, creating and modifying signage solutions throughout the Thompson Library, and has created several printed pieces needed to enhance building operations.

Mark Moziejko/Thompson Library Building Coordinator: For his efforts in managing the enormous volume of work related to the coordinating and issuing of keys for the Thompson Library, coordinating load dock access for furniture, equipment and other deliveries, as well as the additional workload in managing building and furniture maintenance and warranty issues.

Nataliya Chrisman, Patrick Fix, Dennis Gordon, Mary Harris, Joan Wells, Anca Galron/Special Collections Cataloging: For their contribution to the monumental task of moving the Special Collections materials. Hundreds of thousands of items arrived at the Thompson Library, which had to be processed through several steps. Since the items did not come in any particular order, the task was daunting, but each member contributed to the work with dedication and diligence to volunteer the effort need and to demonstrate outstanding teamwork.

Adam Rath/Stacks: For his extra efforts in motivating a reduced-size student crew managing a much larger workload with the move back into the Thompson Library. His strategies for keeping the crew motivated were among the best for building a strong foundation of teamwork and mutual respect among the crew. Adam instilled a sense of pride among the students and managed to strike a balance between work and break times for the student staff.

Personnel Report *Provided by the OSU Libraries Human Resources Department*

Hired: Student Assistant **Madeline Leppert**, to assist in event coordination and management at the Thompson Library.

To comply with University procedures, employees applying for listed vacancies must complete a Promotion/Transfer Request (form 8931, Rev 9/97) during the week of the first listing of the vacancy in the University Personnel Posting (green sheet). To ensure awareness of all vacancies which have been posted, applicants should consult the weekly green sheet rather than relying on the listing in NewsNotes Online and are encouraged to attach a resume and/or other supporting documents to the form. Prospective faculty and staff applicants who are absent during the 5-day posting period and wish to apply should see Toni Morrison-Smith.

Library personnel can also review university employment opportunities at:
www.jobs.osu.edu

Exhibits



Journeys: Special Events

Two special events are planned related to the exhibition, “Journeys: Treasures of The Ohio State University Libraries Special Collections,” which is on display through January 3, 2010 to celebrate the reopening of the newly-renovated Thompson Memorial Library.

The exhibition is a collaboration between all of the special collections at Ohio State. More than 100 of the Libraries’ most interesting, rare and unique treasures are on display, from letters to first editions of literature; set designs to scrapbooks; wedding clothes to works of art.

At 4:30 p.m. on Thursday, November 12, curators representing each of the special collections in the exhibit will tell about the journey that brought a particular object to the display. The following special collections will be represented:

- Byrd Polar Archival Program
- Billy Ireland Cartoon Library & Museum
- Charvat Collection of American Fiction
- Hilandar Research Library of Medieval Slavic Manuscripts
- Historic Costume & Textiles Collection
- Jerome Lawrence and Robert E. Lee Theatre Research Institute
- Medical Heritage Center (part of OSU’s Prior Health Sciences Library)
- Ohio Congressional Archives (including the John Glenn Archives)
- University Archives
- Rare Books and Manuscripts Library

At 1 p.m. on Tuesday, December 1, Jenny Robb, who served as the coordinating curator for this exhibition, will present a gallery talk that explores the major themes of the exhibit.

Both events will be in the gallery, 125 Thompson Library, and are free and open to the public.

Public hours to view the exhibition are Monday through Wednesday, 10 a.m.-6 p.m.; Thursday, 10 a.m.-8 p.m.; and Saturday and Sunday, 12-5 p.m.

Journeys: Treasures of The Ohio State University Libraries Special Collections

Through January 3, 2010

A special exhibition, Journeys: Treasures of The Ohio State University Libraries Special Collections, will be on display to help celebrate the reopening of the newly-renovated Thompson Memorial Library. The exhibition is a collaboration between all ten of the special collections at Ohio State. It will be free and open to the public. More than 100 of the Libraries’ most interesting, rare and unique treasures will be on display, from letters to first editions of literature; set designs to scrapbooks; wedding clothes to works of art.

The objects selected for this exhibition symbolize journeys of every category and character: physical journeys, transformative journeys, journeys of the spirit, and journeys of the imagination. A journey is not only the physical movement of a person or object through

time and space, but the metamorphosis that the person or object undergoes. Even an object's creation is a journey, a process of movement and transformation over the course of many, sometimes countless hours. The unique and rare artifacts in the show have traveled from near and far to their present home at Ohio State, where they are preserved and where they will continue their individual and collective interactions with students and scholars, with Ohio State and the world.

The Special Collections participating in the exhibition are:

- Byrd Polar Archival Program
- Cartoon Library and Museum
- Charvat Collection of American Fiction
- Hilandar Research Library of medieval Slavic Manuscripts
- Historic Costume & Textiles Collection
- Jerome Lawrence and Robert E. Lee Theatre Research Institute
- Medical Heritage Center (part of OSU's Prior Health Sciences Library)
- Ohio Congressional Archives (including the John Glenn Archives)
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Winsor McCay: Legendary Cartoonist

September 15-December 31, 2009
Cartoon Library and Museum
Reading Room Gallery

Winsor McCay was an unusually prolific cartoonist. More than 30 comic strip titles and ten animated films are credited to him. The decade between 1903 and 1913 was his most creative period. His biographer, John Canemaker, states, "...when the American comic strip was in its infancy, McCay became the first master of the form with two unsurpassed works of genius: *Dream of the Rarebit Fiend* ... and *Little Nemo* in

Slumberland." In addition, McCay was an important pioneer animator and a popular vaudeville performer.

The date and place of McCay's birth are unknown. He grew up in Michigan and was self-taught. He created his first comic strip, *A Tale of the Jungle Imps* by Felix Fiddle, for the *Cincinnati Enquirer* in 1903. McCay soon left for New York City where he worked for James Gordon Bennett and later for William Randolph Hearst. Although his comic strips were formulaic, the sureness of his hand and the beauty of his drawings continue to delight. McCay's interest in depicting movement is apparent throughout his comic strips, so it is not surprising that he found the new medium of animation intriguing.

In 1913 William Randolph Hearst ordered McCay to draw nothing but editorial illustrations. This constraint leaves contemporary students of McCay's work puzzled. What might he have accomplished if he had devoted the last 20 years of his life to animation or comic strips? *Winsor McCay: Legendary Cartoonist* invites visitors to consider this question as they enjoy superb examples of McCay's work that span his career.