

DISC20040519

Present: M. Alt, W. Boomgaarden (co-chair), S. Logan, N. O'Hanlon, S. Rogers (co-chair), B. Russell, A. Wang

New member

Amanda Wilson, Metadata Librarian, will be asked to join DISC when she starts at OSU June 1.

DISC projects spreadsheet

Sally showed her initial attempt to create a spreadsheet to track DISC projects (due to having trouble keeping track of the status and next steps for each). She suggested that DISC use the spreadsheet as an agenda for the project review section of DISC meetings rather than listing all the projects on each agenda. The new spreadsheet is stored in the DISC group space on the server as Project status.xls.

Forestry

Should we use a separate e-mail address for output from the permissions form for each collection that we contribute to the OhioLINK DMC? We decided to continue using the librights listserv for now to avoid the problem of sending to one person who might be away, etc. Need a protocol for copying the listserv when responding to a permissions request so others on list know it has been handled [Sally's idea after the meeting--maybe we could just make it the responsibility of the primary contact to let the list know if will be away and want others to cover]. Assume could change our decision later if necessary.

Publicity

What role should DISC have in making sure that publicity is done when digital projects go live? Several members expressed view that this issue is larger than just DISC and it needs library-wide attention. It was suggested that the person on DISC who has been the liaison on the project should work with those doing the project to arrange for appropriate publicity (e.g., through a library-wide system and other contacts related to the specific project). We would add to digital projects web site. An addition can be made to the "What's new" section of the Libraries' web site. A question was raised as to how long things are considered "new."

Foxe

Marti will ask the GAA, Mark Rankin, to come to the next DISC meeting June 2 at 8:45 to talk for 20-30 minutes about the work he has been doing. The first step was an inventory. He went through the volumes in RAR and did an analysis of each edition--what it looked like, what we have in terms of images. He used as his benchmark a reference book that lists all of the images (though he found some errors in that reference). He has found 10 images for which we don't have a digital version and some additional ones for which we do not have images at all. He will need to work with SMU to fill in the gaps. Metadata for 1563 edition is nearly done. We had thought there were 220 images but the number is actually lower. Joe Frazee will provide Mark with access to the Foxe images that were part of our earlier project (currently stored on one of the Libraries' Unix servers). Some work is being done translating the Latin inscriptions in the images

to include the translation in the metadata. Beth said that the Latin text must be included in the metadata as well so that it is searchable. We decided to continue the discussion of project details at the June 2 meeting when Mark is present. Marti will submit the required progress report to ATLA by the end of May. She did not think it would be a problem to finish the project on time.

DISC web site

Subgroup working on the web site requested descriptions of digital projects from the project managers. Some responses have been received. Some pages don't relate to specific projects. Need to check with Nena on status of online exhibits planning to determine how to handle that link. Nancy needs a username and password to get access to portion of site to add pages and will follow up with Joe Frazee about this request. Goal is to get something up by June so DISC members can review it. Connie Britton will be asked to select a representative forestry image to be used on the site. DISC members thought including a sample image for each collection was a good idea.

DHC project

Nena had left a phone message for Sally the day before the DISC meeting and followed up with a fax to Wes concerning a new DHC initiative. She was calling from a meeting of the DHC in New York about the project. During the DISC meeting, Wes called Nena and learned that the DHC wants answers in 2 weeks. Nena didn't expect that DISC could provide all of the answers but wanted the group to be aware of the project because it could have implications for how moving image material might be handled in the future. She also thought DISC could help identify people who could answer the questions. Nena told the DHC group that it isn't easy for OSU to answer the questions because they involve people all around the university.

Olive

Sally reported that OhioLINK did not receive enough interest in Olive to justify a consortial purchase at this time. CIC also is not actively working on a deal. However, she raised the issue at the CIC Library IT Directors meeting at the beginning of May and asked whether Penn State would be willing to consider hosting the software for the CIC. Eric Ferrin is the Penn State contact, and he was willing to talk further about this idea. The next step would be for us to contact Ron Gardner at OCLC about the idea of a CIC consortial license hosted by Penn State. Several other CIC institutions said they might be interested as well.

Next agenda

Sally will send the agenda for the June 2 meeting when she sends the summary of the May 19 meeting. Agenda items will include:

Welcome new member Amanda Wilson

Discussion of Foxe project with guest Mark Rankin (8:45-9:15)

DHC project

Online exhibits (deferred from May 19)

Review of OJS samples from Backstage Library Works (if available)

Forestry and permissions form status
Review of other projects (using spreadsheet)

Submitted by Sally Rogers