

DISC Minutes 6/1/05

Present: Marti Alt, Wes Boomgaarden, Nena Couch, Susan Logan, Nancy O'Hanlon, Sally Rogers, Beth Russell, Andrew Wang, Amanda Wilson
Guests: Adrienne Dickson, Eboni Francis, Amy McCrory

Guidelines for Still Digital Imaging Projects: (Amy)

Amy asked the committee for comments on the draft document. Suggestions included

- Add executive summary for non-technical audience.
- Make it HTML and reorganize to make it modular.
- Add guide to figuring out cost estimates.
- Add case studies by type of material (e.g. slides, books, theses, etc.). Amy will draft one based on a project she has completed and identify various decision points. This can be used as a template for other project case studies.
- Identify a procedure for maintaining and updating the document.

Wes raised the issue of potential use by other campus units planning input into the Knowledge Bank (such as Byrd Polar Research Center) and the need to help them to better understand the outsourcing/pricing issues for specific types of materials.

Sally also distributed a draft outline of requirements for mainstreaming digital content production and management. It describes the need for policies, workflows.

Imaging workflow and searchable PDF: (Adrienne)

Math papers at SEL are presenting challenges. OCR of TIFF images in OmniPage works well but transfer back to PDF does not. Sally suggested trying FineReader software for OCR.

Sally initiated discussion of the process for making searchable PDFs. Adrienne is still experimenting to try to create full-text searchable PDFs from scanned image files. Some problems relate to accessibility tagging. Text is searchable using the process she tried. See the document in the Committee group space ("PDF Discussion") for more specific details.

Amanda described the process used for scanning the Foxe exhibition catalog and producing searchable PDF as well as TEI markup for the OhioLINK e-book collection. The FAES hedges book may be sent to ICI for Kirtas scanning.

Hale scrapbook: (Amanda)

Amanda displayed and explained Michigan's usage of an image class resource in DLXS software. This would permit showing each item on the Hale Scrapbook page as a separate item along with the full page image, since Lucy does not want page contents to be available as unique records apart from their context. The Committee thinks this might be a good solution. Amanda is creating an example using some Hale images to show to Lucy. Beth expressed concern that

the DLXS solution would inhibit access rather than provide wider access and plans to talk with Lucy about depositing the individual items and metadata into the DMC as well as providing page access.

Agenda items not covered and deferred to next meeting:

- MSA update
- Brittle books project

Submitted by:

Nancy O'Hanlon
June 6, 2005