

DISC Minutes
May 16, 2007

Present: Beth Black, Wes Boomgaarden, Tom Cetwinski, Tschera Connell, Nena Couch, Amy McCrory, Sarah Murphy, Dan Noonan, Nancy O'Hanlon, Sally Rogers, Beth Whittaker,

Lantern RFP (Amy)

Olive was selected for the first contract. There will be second bidding process, with a pre-bid conference using images on Web. We want to thin field to vendors with experience with fragile materials. Vendors will also submit results of a scanning test. This process may take 2 months.

IMLS subgroup (Sarah)

The next meeting has been scheduled at Columbus Museum of Art on June 28. Tamar Chute, Jenny Robb, Maureen Walsh, Amanda Gluibizzi will participate. Project outlines have not solidified yet. The group is aiming for a grant submission next year (March 2008).

Buttons (Wes)

See "Button Imaging Project" handout (in Group space) for an overview.

Artifacts: Gayle Strege wants feedback on quality of existing button images to determine whether they can be retained or need to be done over. She may have assistance this summer to finish this part of the project.

Scrapbooks and archival materials (such as letters in the Rudolph collection): copyright is a concern and must be investigated. It may be more feasible to consider creation of a finding aid rather than imaging. Amy noted that when the OhioLINK EAD template is available, it would be simple to have a student complete data entry.

Published materials: Monographs and serials collection must be cleared for copyright. Stanford Copyright Renewal Database can be used to determine if post-1922 copyrights were renewed. Pre-1922 imprints would be the easiest to move forward.

The group discussed the need to set a priority among parts of this project, and a firm deadline for moving that part forward. By June 15, the project manager needs to identify a priority that will be moved forward significantly by the end of year.

Indice de Teatro Uruguayo (Amy)

Amy contacted a vendor about scanning. They need input on how to structure file names. Amy will have an offline discussion with Beth Black about this issue. Collection will

reside in the Knowledge Bank. Joe Shaw can create a simple data entry interface for others to use. There are 600 author names in the index. Tschera suggested doing name authority work in house and assigning ID number to each play.

Project Load (Tschera)

Should committee members who don't have interest in managing projects be removed, to save costs? The consensus is yes. Tom, Beth B., Amy and Tschera are regular users, along with staff in their depts. Others, if they complete some work on a project, should communicate that to SRI for input into system.

Archiving News Notes (Beth W)

Since this title is already in PDF format, it can be added as a collection to Libraries community.

Ohio Mining Journal (Wes)

For long journal runs, the OJS model (issue by issue) is more useful because of added search functionality. This journal is no longer being published, unlike the *Ohio Engineering Journal*. Who will handle metadata?

Sally asked about how KB production scanning should be done in house. Currently, big projects are outsourced. Smaller project are done in house by Amy. Others, not urgent, are sent to Trisha's unit. They continue to do dissertations. One possibility is adding more staff to the Copyright unit to take up any slack. Overnight scanning staff in SEL will be working on ILL requests. Amy could supervise production scanning if she had more students and a high speed sheet fed scanner. Alternately, it could impact her time on other priority projects. Amy could look at vendor costs and advise on how to handle projects. Will revisit this discussion in a few months when more information is available.

Popul Wuj (Amy)

We were asked to make second set of JPEG derivatives for government of Guatemala. Newberry is sending TIFF images for us to use this week in creating the web site.

Conference reports (various)

CNI (Dan): Mannequin code may be included in future versions. Right now it works in parallel. Could DSpace be used for records management? Dan feels that life cycle management would be elsewhere and items to be retained stored in KB. Other topic: capturing research data. Cornell now has a data librarian.

Computers in Libraries (Beth B): LC has world digital library initiative underway for preservation of unique cultural materials in other countries. Digital collections should be

complete, not partial and feedback options provided. NCSU is using Flickr with archives photos to get help from users to identify unknowns.

Digital curation (Sally): Emphasized need to get standards in place early in a project to avoid cleanup. Rutgers is managing digital initiatives in a similar way to us (using many different staff in different units). U. Virginia uses Fedora and does not allow self deposit. Content selection and adds done by library personnel only.

Submitted by
Nancy O'Hanlon