

## **DISC/Knowledge Bank meeting – December 20, 2006**

Minutes submitted by Tschera Connell

Present: Beth Black, Wes Boomgaarden, Tschera Connell, Nena Couch, Amy McCrory, Sarah Murphy, Nancy O'Hanlon, Sally Rogers

1. **DISC web site: review for updates.** Nancy O'Hanlon led a discussion about the scope and intent of the site. Issues discussed included the purpose of the site, the criteria for inclusion, the level of Libraries' involvement for listed projects. The question was raised that if we list everything in the KB, then what is the point of the site? We also discussed the structure of the page. Within each category it was decided to have two lists, one for projects that are done and another for projects in process. Also, Nancy will add a link to Exhibits. The committee discussed the status of various projects in terms of their inclusion on the site. The next featured collection will be OSU Press. The possibility of having new projects listed in the marketing space on the Libraries' home page was also discussed. Sarah volunteered to coordinate trying to send something once a month to Larry Allen to put in this space.

2. **New project – ODNR images.** Wes has had an inquiry from Connie Britton regarding a contact from Andy Ware at the ODNR. Andy Ware is anxious to move on digitizing the collection of forestry slides (approx. 4000). It sounds as if he is willing to do the work, or for us to do the work but he does not want to take the time for a joint project. Some of the images may be duplicates of some that we already have. Connie asked whether it would be possible to assume ownership of the files (or copies) and then added non-duplicates to the DRC. OhioLINK is not adding to the DRC at this time. Their target goal for operation is January. Wes will continue the conversation on how best to proceed.

3. **DPubs update.** Tschera is taking responsibility of DPubS. Henry Griffy is working on developing procedures and templates for converting article manuscripts for the March issue of DSQ to accessible HTML. The goal is to produce the first issue on the server that had been used by UIC, produce the second issue on that server and, as well, in parallel on DPubS, and then by the third issue change completely to DPubS.

4. **The Lantern: imaging effort update.** Amy now has in her possession print copies for 1924-1969. She expects to have all the volumes by the end of next week. The RFP is in OSU Purchasing for review; Amy hopes to send out the RFP in January. The University and the Libraries have both set aside funding, equal to its estimated cost, for this project. The project will start with Fall 1960 and then go forward and backward from there.

5. **Exhibition catalogs Gail Strege - Historic costume collection.** There are maybe a half dozen catalogs. Gail is investigating original copyright permissions to see if the permissions allow the reuse of images.

**6. Handle prefixes.** Beth asked if anyone knew why we have 3 handle prefixes (2 in addition to 1811 that is used in the Knowledge Bank)? The committee referred her to Laura Tull.

**7. Updates from CIC.** Sally reported on a recent conference call on the shared digital repository idea. The University of Michigan needs more storage for the texts digitized by Google now and must move forward. Michigan has an RFP out and will decide in February. The RFP is for storage (equipment), not an RFP for a Trusted Digital Repository. Amy noted that a shared repository would be more attractive if the TR model is used.

The CIC is working on a MOU for governance of the repository. However, there is still no good understanding of purpose of such a repository. Some institutions are thinking file management, others user access. Sally commented that the process won't move further until governance is settled. Governance will not be settled until pricing is decided. That won't be decided until the RFP for Michigan comes in. Currently, the estimated annual cost per institution would be about \$75,000-\$100,000. OSU already has other options (e.g., enterprise wide storage efforts, OhioLINK) so it is difficult to know whether we will be interested.

**8. University-wide storage issues.** Sally met with Diane Dagefoerde and others. OIT is currently drawing the architecture for the plan. The goal is for the Media Manager application to see the storage that the Libraries' pay for at OIT. Diane is very eager to have this accomplished because storage is the major issue that prevents Media Manager from becoming an enterprise wide application. If the storage issues are answered then making the application server robust enough to handle additional load will be the only issue to resolve.

**9. Fiber database.** Sally spoke with Diane Dagefoerde about the funding proposal (out of the College of Education and Human Ecology) for a fiber image reference library. Diane thought Media Manager could provide what is needed for the project. Sally will put K. Jakes in contact with Diane regarding the idea of using Media Manager as the FRIL technical solution in her NEH grant proposal.

**10. New Project – Mershon Center, Jerusalem project.** Kristen Hassen, archivist of the Jerusalem project, contacted Sally about potentially setting up a collection for the project within the Mershon community. Sally will forward the information on to Beth and Tschera.

Jan. 3, 2007 meeting cancelled

Next meeting – Jan 17, 2007