

## **DISC/Knowledge Bank meeting – November 15, 2006**

Minutes submitted by Wes Boomgaarden

Present: Beth Black, Wes Boomgaarden, Tschera Connell, Nena Couch, Amy McCrory, Sarah Murphy, Mary Rider, Sally Rogers, Eric Schnell.

### **1. Report from the CIC Digital Library Initiatives Overview**

**Committee (DLIOC).** Beth Black represented Ohio State at the most recent meeting of DLIOC in Chicago on November 14. The topics discussed included:

- A shared CIC digital repository
- Large format scanning
- Handling large tif images using METS wrappers
- Michigan's RFP to expand its digital storage capacities
- Implementation of Fedora at Indiana and Northwestern
- The March 2007 CIC conference in Minneapolis
- The UIUC metadata harvesting project update
- Beth's observation that most other CIC libraries have an individual who leads imaging initiatives, where Ohio State has the DISC group in that role.

### **2. Media Manager at Ohio State**

Sally reported on the recent meeting she and Joe Branin had with Diane Dagefoerde about the Web Media Collective's Media Manager and the Treasury of Fine Art project being done with CGA. WMC expects to complete the project in December 2006. As the volume of imaging increases, short-term and long-term storage solutions will be needed, part of which may be permanent storage in the Libraries/CIO Knowledge Bank. Movement of the very large digital images being created from the Cartoon Research Library collections is a challenge both because of the size of those files, and because the Wexner Center's existing network infrastructure is incapable of handling them, and is 18 months from a major network upgrade. Alternate work-arounds, including the use of mobile physical storage media, are being considered. The Apple XRAID system is being evaluated as a storage medium, and may reside on OIT's Kinnear Road location.

### **3. *the Lantern***

Amy reported on her work to develop an RFP for the imaging of the Lantern, an effort that will involve imaging from source-document paper and from microfilm. She is doing research on how best to

document the quality control requirements so vendor/bidders can be objectively evaluated in the bids and in their deliverables. An additional wrinkle is the potential copyright concerns for Associated Press or other-sourced wire stories run in the Lantern over the years. [A more recent update from *the Lantern's* business manager Ray Catalino indicates that since *the Lantern* purchased the AP and UPI services, copyright is not an issue.] Depending our take on the copyright status, specifications may need to include means of identifying these for removal. Amy will seek advice from Trisha Davis and her copyright awareness group.

#### 4. **ProjectLoad.**

Tschera provide several observations about the current usage of ProjectLoad <http://www.projectload.com/>

Among the concerns raised by Tschera:

- Re-assigning project managers:
  - Because of his leadership in the KnowledgeBank effort, Tom generally starts out as project manager of most new projects
  - Wes was included as the project manager for our part in the Million Book Project
  - Amy was designated as project manager for the ODNR – Forestry images project
- Prerequisites within the system before one can move on to next tasks
- “stewardship” and lost project-action history
- Definition of phases
- When new projects arise, project flow probably needs to be discussed at DISC meetings.
- Monitoring time and effort in some details will be useful for grant seeking and grants management.
- Cost of the ProjectLoad package is \$36 per seat annually.

Tschera offered to lead additional training sessions, including at the December 6<sup>th</sup> DISC meeting.

Eric inquired whether an OSU-enterprise-wide messaging system such as Microsoft’s SharePoint™ might replace ProjectLoad; there may be a decision on this by Fall 2007.

#### 5. **Molecular Spectroscopy Archive (MSA).**

Tschera reported hearing from Prof. Terry Miller of his concern for the

lack of consistent name usage ("authority control" to librarians) in the MSA database effort. With 42,000 name entries in the MSA abstracts, this is far from trivial to correct, especially since the source documents themselves lack consistency. The Committee did not provide a clear resolution to this problem, but discussed in a more general way the challenge of quality assurance, "scope creep" and scalability of the current approaches we take to imaging efforts for the KnowledgeBank. This concern warrants further discussion by the Committee.

Next meeting: December 6. 5754 Ackerman Library.

Topics:

- Training session on Project Load (Tschera)
- DPubs update (Sally);
- Special Collections' exhibits, images (Nena)
- KnowledgeBank (Tschera)
- *Indice del teatro uruguayo* [Critical Index of Uruguayan Theater) (1800-1979), by Abril Trigo and Graciela Miquez. Information about this forthcoming from Wes.

WB

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