

**Digital Initiatives Steering Committee/  
Knowledge Bank Committee  
September 20, 2006  
244A Sullivant Library**

**Present:** Beth Black, Wes Boomgaarden, Tom Cetwinski, Tschera Connell, Nena Couch, Amy McCrory, Sarah Murphy, Nancy O'Hanlon, Sally Rogers

**Absent:** Leta Hendricks, Beth Whittaker

**1. ProjectLoad.** Susan Logan asked if it was possible to put non-DISC members as managers as projects. Tschera believes it is better to classify non-DISC members as managers of phases, but DISC members as project managers for communication purposes. Phase managers have the same authorizations. **Action:** DISC members will serve as project managers for now.

Beth would like to add Knowledge Bank projects to ProjectLoad. Nancy asked who was responsible for training faculty and staff on ProjectLoad. Tschera indicated that it only takes about 15 minutes to train someone to use the program and lots of help is available. If you want to add anyone to ProjectLoad, just let her know.

**2. DPubs.** Tom and Sally met with three faculty members who will be editing *Disability Studies Quarterly* about DPubs. They're excited about the possibility of using the software. Sally has spoken to Conrad to see if they can get a test version of the software up. One question is whether it is possible for individuals with disabilities to utilize the non-public side of the software, for submitting publications and carrying them through the editing process. The Office of Disability Services tested the software and indicated that it wasn't very compatible. It is possible to customize the public side of the software to make it disability compatible. The non-public side of the software is open source, so it can also be developed to accommodate disabilities. The editors' vision is to incorporate truly accessible multi-media in the future. At the moment, the software does not integrate with DSpace, but does integrate with Fedora.

Sarah asked if it was possible to get a grant to fund a programmer to support the initiative. Discussion followed. The Libraries, *Disabilities Studies Quarterly* journal, Cornell University and College of Humanities could all be partners in seeking funding. The intention is that KB is the big umbrella – that resources may reside in a variety of places outside the boundaries of the DSpace system. Beth expressed concern that we make it clear to users that KB is broader than DSpace. **Action:** Sally will seek more information on possible grants and check with the editors to see if anyone is doing anything similar to check for grant viability.

**3. *the Lantern.*** Amy reported that she has found paper copies of *the Lantern* from the mid 1920, late 1920s, and 1939-present. Thus the libraries will only need to image a small quantity of microfilm reels. We will need to redo the estimate for imaging from paper, which will enable a better quality scan than the microfilm. We will also need to

identify a vendor capable of imaging large formats, and scanning from above, so that the bindings do not need to be removed. Sally asked if there would be a market for Lantern reprints, especially since they're really popular at alumni gatherings.

**4. Mill's Atlas.** A request of the Geology library and Geology professors who desired a scan of this oversize book for preservation purposes, and the ability to zoom in to see minute detail. Amy has finished scanning this. It is about 90 maps and 180 pages describing the maps. The maps were published in 1914 and are still really popular for historical research. These are full page scans, so there is a lot of wasted space in the margins. She is trying to find a balance between the size of the image and usefulness of the image. She asked if it is important to have full size image for online, not preservation copy. Nena noted that for anything that is cropped, there needs to be information in the file indicating that it has been cropped down and that a preservation copy is available. The next question was whether these images should these go to OhioLINK, since OhioLINK is already supporting zooming software. There are significant delays at OhioLINK. The Daphne Dare collection has been the queue for two years. Sally has asked Conrad if it is possible to use the zooming software with DSpace. **Action:** Sally will ask OhioLINK on Thursday if it is possible to put the *Atlas* in OhioLINK and if so, how soon. Beth will following up with Conrad about zooming in DSpace. Tschera indicated that this project should be put in ProjectLoad.

**5. DLIOC.** Beth Black will be representing OSU at the CIC Digital Library Initiatives Overview Committee (DLIOC) meeting in November. They're trying to reconvene, recharge, and reinvigorate the group. Participants have been asked to contribute ideas to create a vision statement for the group based on the purpose statement "To help the Directors and key library partners articulate a vision for digital library development across the CIC."

**6. DISC/KB Meeting Schedule.** October 4 meeting is scheduled to be held at 244A Sullivant Library. We agreed to not meet on October 18 because of a conflict with the Collection Managers Forum scheduled for 9:30 that morning at SEL. We were encouraged to examine Project Load. **Involvement of HEA/LAW and others.** We will invite representatives from HEA and LAW, and also Dan Noonan, Electronic Records Archivist, to the next meeting.

**7. Daphne Dare** – Nena has nothing to report. She called Peter and hasn't heard back from him.