

DISC/KB 2006-07-19

Present: Wes Boomgaarden, Tom Cetwinski, Tschera Connell, Leta Hendricks, Amy McCrory, Nancy O'Hanlon, Beth Russell, Amanda Wilson

1. U of Wisconsin contact.

Amy talked with a PhD candidate looking at digital projects in a large number of institutions. Several points in her data collection were difficult to answer based on our organization and history. We opted to provide more information when in doubt and let the researcher make her own decisions about what to include.

2. Knowledge Bank rights permission form

Tschera raised the issue of staff inputting material into the KB and acknowledging that they have rights when they are not, in fact, the rights holder. She proposes a form that will be made into a PDF that can be submitted (hidden) along with the object to document permission of rights holder. Tschera will proceed with implementing the form, and if people have emails giving permission from previous submissions, please send them to her for inclusion in this process.

3. Knowledge Bank policy issues

Tschera reviewed the KB policies. We have likely been dealing with "early adopters." Do we need to revisit our services to broaden our impact on scholarly communication? This is a strategy question. Policies were adapted from MIT several years ago. Tom & Tschera will take a first pass at reviewing the policies for discussion at DISC/KB in the future.

4. Meeting location from August 9 onward.

We are currently scheduled to meet 8/9, 8/16, 9/6, and 9/20 (which may need to be adjusted due to move.) The group discussed where to meet subsequently, and decided to book room 5754 Ackerman for the first and third Wednesday beginning in October.

5. Lewis Ulman's visit to the committee on 8/9

We will invite Kathy Webb to visit since she works with Lewis on other projects. Lewis would like to have a publication structure that would allow editorial and curatorial processing and marketing. This need, including support for peer review and editing of electronic journals, is one perceived by others as well. This meeting should primarily be a chance to listen to his needs and desires. There would be a significant amount of infrastructure required to implement both the peer review process and the technical implementation (markup, delivery, searching of XML, for example – especially for Lewis' projects.) We don't currently have anything to offer that will address all these aspects.

5. International conference on Preservation of Digital Objects (iPRES-2006)

Amy thinks we have not yet developed our infrastructure enough to incorporate information that will be shared. This is not the highest need for development and training at this time. Wes will discuss with Sally.

## 6. Project updates

- Marti met with Beth R. to hand off Foxe. She will be meeting with Amanda, Amy, and Nancy to finish up “loose ends.”
- Tom reported that OSUL has committed to digitizing 200 more open-access titles from OSU Press into the KB, for a total of 400.
- Tschera will use a student to link images and text in China books to finish this off. (This is an example of when to offer which services in order to move projects along.) Amy announced that a default profile of scanning at 150 dpi (a decision made to handle the large China books) was insufficient for other texts. We have returned to 300 dpi and exceptions should be noted.
- Popol Vuh project needs to begin with a draft MOU in order to make sure that the goals and specs of the project will be realized once the digitization is complete. There may be a reference to a potential example in Carlos’ previous correspondence.

Next meeting: August 9, 2006.