

The Ohio State University Libraries
COLLECTIONS ADVISORY COUNCIL
Committee Charge

The Collections Advisory Council, formed in 1985, is an administratively-appointed standing committee of the Ohio State University Libraries. Its members are library faculty representative of a broad range of disciplinary interests and specific faculty with *ex officio* responsibilities. Terms of service are staggered to promote continuity of experience.

The Council serves in (1) an advisory capacity to the Assistant Director for Collections and the Libraries Administration; and (2) representational and educational capacities to all members of the Ohio State University Libraries whose work relates to the stewardship of content, either acquired or accessed. The Council's primary responsibility is to assist the library administration (and, in turn, the Library and Information Technology Council) in the development of content management policies and practices that reflect the priorities and needs of the University community. This includes consultation with external faculty and library subject specialists, as well as appropriate library departments and offices (e.g., Cataloging, Preservation, Information Technology, and Knowledge Bank) and other interested parties in the University (e.g., Office of Information Technology).

In addition, the Council serves as a first level forum for reviewing content management memoranda, discussing of relevant content management policies, recommending centrally funded resources, and addressing other related issues. The Council serves as the *de facto* OSU Libraries OhioLINK committee on content management.

Appointed members of the Council consider and advise on content management initiatives (e.g., Knowledge Bank), issues (e.g., serials cancellation projects), and topics (e.g., fund allocation restructuring) of system-wide interest and significance to subject specialists. Appointed members serve as conveners and provide leadership of groups of subject specialists who are collectively responsible for managing interdisciplinary funds and other content management related projects (e.g., inventory of digital initiatives at The Ohio State University). Appointed members also recruit other library faculty for service on the Collections Advisory Council.

Composition of the Collections Advisory Council:

Assistant Director for Collections (Chair)

At least nine appointed faculty members representing Science, Social Science, and Humanities subject groups, including a representative from Special Collections

Head, Serials/Electronic Resources Department *ex officio*

Head, Monographs Department *ex officio*

Head, Interlibrary Loan *ex officio*

Libraries' Accountant *ex officio*

Knowledge Bank Coordinator *ex officio*

Reference Liaison *ex officio*

Representatives from the Health Sciences and Law Libraries *ex officio*

Method of Appointment: Appointed by the Director of Libraries for terms of 3 years

Revised 9 June 2005