

The Ohio State University Libraries
600 Ackerman Road
Columbus, OH 43201

Position: Arabic & Islamic Studies Subject Specialist

Available: Immediately with the expectation that the successful candidate will be in place by early summer 2008

Ohio State University Libraries seeks an individual with an advanced degree in Arabic, Islamic or Middle East Studies and who has an excellent knowledge of the Arabic language. The successful candidate will provide subject expertise for the Libraries and teach at least two courses (graduate and undergraduate) per year in the department of Near Eastern Languages and Cultures. The successful candidate must also hold an MLS (or equivalent) accredited by the American Library Association or be willing to obtain an MLS within two years of appointment as a condition of consideration for tenure and promotion.

Responsibilities: Works independently, under the general guidance of the Assistant Director for Collections, Instruction, and Public Services (CIPS), with the CIPS Coordinators (for Circulation, Collections, Instruction, Interlibrary Services/Document Delivery, Outreach, and Reference and Research) and in cooperation with the Persian & Turkish Subject Specialist, to determine needs, establish priorities, support services and programs, and participate in supervision and evaluation of staff. (0.75 FTE University Libraries; 0.25 Department of Near Eastern Languages and Cultures)

The subject specialist will be expected to know or to be prepared to learn the structures and operations related to:

- developing and preserving the OSUL collections relating to Arabic language, literature and culture, Islam, and history of the Middle East and North Africa since the rise of Islam, in all formats;
- coordinating and cooperating with other subject specialists, in particular the Persian & Turkish Subject Specialist, to ensure collection and service coverage; providing traditional and electronic reference and research services to patrons;
- building partnerships and creating shared practices that connect the University's learning environment and research knowledge with the needs; and marketing programs in such areas as access and document delivery, copyright and licensing, emerging technologies, assessment, and institutional repositories;
- building partnerships and creating shared practices that connect the University's learning environment and research knowledge with the constitute needs;
- publishing scholarly works and being active professionally through conference attendance and participation in professional organizations.

Under the general guidance of and in cooperation with those noted above and, in particular, with the Persian & Turkish Subject Specialist, the Arabic & Islamic Studies subject specialist administers the development of the collection in all formats.

This responsibility includes:

- building on existing strengths and forging new directions for collection development.
- providing and seeking other opportunities for traditional and electronic reference and research services to patrons

- building skills and bibliographic tools both inside and outside the classroom, as requested by faculty
- seeking and proposing other classroom teaching opportunities; including opportunities to advance student and faculty engagement using innovative methods
- integrating information technologies, multimedia and knowledge resources into course management systems and curricula;
- seeking opportunities for outreach and engagement external to the University, writes grants, and develops programs to market the Libraries' resources and services.

Qualifications: Required Ph.D. or advanced degree in Arabic, Islamic or Middle East Studies, ABD candidates may apply. Fluent in spoken Arabic and mastery of classical Arabic. Mastery of English in order to teach. MLS (or equivalent) accredited by the American Library Association; or willingness to obtain an MLS within two years of appointment as a condition of consideration for tenure and promotion.

Desired: Reading and/or spoken ability in another Middle East language; knowledge of the teaching and research needs of faculty; experience teaching; demonstrated enthusiasm for outreach, flexibility, and interest in expanding responsibilities for developing and delivering user-centered services and programs; demonstrated interest in the applying new and emerging information technologies and methods; excellent communication and presentation skills; strong service orientation and interpersonal skills; willingness to partner with teaching and research faculty in interdisciplinary initiatives; supervisory experience.

Salary and rank: May be an entry level position. \$41,000 minimum; faculty rank and salary dependent upon experience and qualifications. Appointment of a candidate without an earned MLS will be at the Instructor level.

Benefits: The University offers competitive benefits in the form of 22 days vacation, 15 days sick leave, 10 holidays, hospitalization, major medical, surgical-medical, dental, vision, long-term disability insurance, and life insurance at 2.5 times one's annual salary. State and alternative retirement choices are also available.

Founded in 1870, The Ohio State University is a comprehensive, state-assisted university offering a complete environment for learning for its 3,000 faculty and 50,000 students. **Additional information about The Ohio State University Libraries is available at <http://library.osu.edu>**

Application: Applications will be accepted until the position is filled. Goal is to have successful candidate in place by early summer 2008. Interviews are projected to begin in January 2008. Send letter of interest with a current resume and name, address, phone, and email address of three references to Linda S. Gonzalez, Assistant Director for Libraries' Administrative Services, 610 Ackerman Road, Ackerman Library, Columbus, OH 43201; phone (614)292-5863; FAX (614)292-7859; e-mail: gonzalez.107@osu.edu

The Ohio State University is an equal opportunity, affirmative action employer. Women, minorities, veterans, and individuals with disabilities are encouraged to apply.