

Council on Libraries and Information Technology
December 4, 2006

MINUTES

Present: Daniel Avorgbedor, Joe Branin, Karen Bruns, Gideon Fraenkel, Roy Joshua, Patrick Osmer, Ilee Rhimes

Absent: Theodore Bauer, Christopher Highley, Meri Meredith, Kenneth Pearlman, Azher Salikuddin

Guests: Cathy Bindewald, Joanne Dehoney, Bob Kalal, Susan Metros, Betty Sawyers, Kathy Wallace

1. Joe Branin welcomed the attendees, who introduced themselves.
2. Election of Chair--Karen Bruns and Gideon Fraenkel were nominated for the position of Council Chair; as a result of the election, Karen Bruns will serve as Chair for the 2006/2007 academic year.
3. Council Options--There has been a problem with attendance at Council meetings; however, this is not a problem that is unique to this committee. Should the Council be disbanded? Should the number of members be increased to assure an adequate turnout for meetings? The current Secretary of the Senate has stated that we have the option of replacing committee members with a pattern of non-participation. We may wish to discuss this issue further at a subsequent meeting.
4. Introduction to CIO Areas and Current Issues--Ilee Rhimes identified the major areas in the CIO's Office and identified the individuals responsible for each.

Major Issues

- Feedback from Faculty on the state of pooled classrooms
- University policy on institutional data--See Topic 6 below
- OSURF changes in technology
- Cyber security issues
- Identification of training needs for Faculty and Students

Major Initiatives

- Student Information System--complex and costly, but very important to get it right
- Social Security Number mitigation--interim steps until total phase out by 2008
- Enterprise-wide messaging, calendar and collaboration tools
- Identity management
- Involvement of stakeholders (Faculty, Staff, and Students) in determining policies

5. Introduction to Libraries and Current Issues (Joe Branin)

From the Libraries' 2005/2006 Program Review

Budget improvement--When ranked with peer institutions, the Libraries ranks 9 out of 10; what can be done to improve the situation?

Improve communication--A more vital Council providing more input to important decisions; look for better ways to communicate with faculty and students.
Better coordination among the three libraries (University Libraries, Health Sciences Library, and Law Library) leading to a single system
More pro-active in-reach and outreach--more involvement of Libraries and IT in the current Targeted Investment in Excellence projects; also outreach to public schools and the community

Copyright management and author's rights--Educating faculty and students both in the legal use of copyrighted materials as well as retention of their rights in materials they produce.

Textbooks: cost and access--Working with USG to make textbooks for large attendance general education courses available on Reserve in the Libraries; OhioLINK negotiating to put textbooks on line for general use statewide.

Enterprise-wide digital information services--Developing and marketing these services
Knowledge Bank--Repository for digital objects developed by University personnel
OSU:pro--Development of a database from which CVs, Faculty Annual Reports and other administrative reports can be generated automatically.
Media Manager--Software developed by the College of Arts and Sciences to manage digital images; work to make it interoperable with other systems on campus, e.g., the Knowledge Bank.
Carmen--Continue to work on interoperability with library resources.

Managing print collections in a new information environment--Storing print materials in the book depository and coordinating storage and delivery with other libraries.

6. Institutional Data Policy Draft: Classification and Stewardship--Bob Kalal provided an [overview](#) of the development of an Institutional Data Policy for the University. The draft [Policy](#) was distributed to the attendees. Comments on the draft document are to be returned to [Bob Kalal](#) by December 15.

7. Future Meeting Plans--A list of possible topics for discussion at the remaining meetings for the year, as well as possible dates for the next meeting in January will be distributed to the members. Members will be asked to identify the top 5 issues they would like to address or learn more about; this will help identify meeting agendas for the remainder of the year. Identified topics and availability at suggested meeting times are to be returned to [Betty Sawyers](#).