

Service	THO SPEC COL FEE		
Personal/Non-Profit Research Fee	\$25 per hour		
Corporate Research Fee	\$100 per hour		
Commercial Use Fee-For Profit	\$150.00 (+ cost of reproduction)		
Commercial Use Fee-Scholarly/Non-Profit	\$25.00 (+ cost of reproduction)		
Photocopy fees (black & white) Library/manuscript materials	\$0.25 per page		
public records/gov docs materials	\$0.15 per page		
Photocopy fees (color) 8.5" x 11"	\$1.00 per page		
Photocopy fees (color) 11" x 17"	\$2.00 per page		
Fax Fees	No charge for 1-10 pages, more than 10 pages will not be faxed		
Images scanned -150 dpi	\$10 set up fee + \$1.00 per image		
Images scanned -300 dpi	\$10 set up fee + \$3.00 per image		
Images scanned -600 dpi	\$10 set up fee + \$7.50 per image		
Cd's	\$2.50 each		
Video tape duplication(VHS to DVD)	\$15 each		
Video tape duplication(DVD to DVD)	\$15 each		
Audio tape duplication (to audio tape or to audio cd)	\$5.00 each		
Shipping	1-10 pages \$0.75 11-25 pages \$2.00		
Forms of Payment	Visa, Mastercard,American Express, Discover		
Forms of Payment	Checks made payable to: Ohio State University: [Rare Books or TRI]		
Turn-Around time	Pre-existing scans 5 business days New scans 2-4 weeks		
Rush Orders	Double the cost of the entire order for materials requested within 3 days		

