

Position: Assistant Director for Information Technology**Description:**

The Assistant Director for Information Technology provides leadership, vision, and strategic direction for a wide range of digital systems and services of the Ohio State University Libraries. This position has responsibility for the integrated library system; federated search software; deployment of search and discovery services, such as WorldCat Local and other research databases; library web development; a suite of digital publishing and repository tools; and desktop support. The Assistant Director coordinates support for staff and public computing services in the Libraries in conjunction with the Office of the Chief Information Officer. Reporting to the Director of University Libraries, the Assistant Director ensures robust library systems support for new and established technology services that meet the teaching, research and service needs of the university community.

Responsibilities:

- Oversees and coordinates the work of the division of approximately 7 faculty and staff who have responsibility for all library systems and discovery services, including the Integrated Library System (Innovative Interfaces), web development, digital asset management, and desktop services for staff and the public, in conjunction with the Office of the Chief Information Officer (oCIO).
- Participates in planning for and provides support for activities ranging from data curation to publishing services.
- Collaborates with the Associate Director for Collections, Technical Services, and Scholarly Communications and the Associate Director for Special Collections and Area Studies in the creation and deployment of digital content.
- Serves as the Libraries' IT representative to the university, OhioLINK and the Committee on Institutional Cooperation's (CIC) Center for Library Initiatives.
- Works with unit leaders in the division to develop strategic directions and assess service quality.
- Plays a leadership role in library-wide planning, policy making, development and evaluation of services.
- Fosters a collaborative work environment, encouraging personnel to work across departments within the University Libraries to support the goals and initiatives of the Libraries' strategic plan.

Qualifications:**Required:**

- Masters degree in Library/Information Science from an ALA-accredited program or equivalent combination of advanced degree and experience in a field relevant to the position.
- Minimum of five years of progressively responsible professional experience in a research library or another large scale, integrated information technology environment.
- Demonstrated administrative excellence, including leadership, effective supervisory and budgetary skills.
- Strong analytical and decision making skills.
- Collaborative management style that empowers others to excel.

Preferred:

- Knowledge and understanding of significant trends and issues in the application of information technology to libraries and higher education, including research support and information management services and solutions.
- National or international reputation in the field of information technology.
- Significant record of participation in relevant professional associations.

Rank/Salary:

This is a full-time, permanent, 12-month appointment. For appointment as a tenure-track faculty member, the candidate would be required to meet university and Libraries requirements for promotion and tenure. This position may also be appointed as an Administrative/Professional (non-faculty) staff member. Salary, position type, and faculty rank, if applicable, are dependent on qualifications and experience.

Benefits:

The University offers competitive benefits in the form of 22 days vacation, 15 days sick leave, 10 holidays, hospitalization, major medical, surgical-medical, dental, vision, long-term disability insurance, and life insurance at 2.5 times one's annual salary. State and alternative retirement choices are also available. For a summary of benefits, see: <http://hr.osu.edu/hrpubs/ben/fs-bensummaryreg.pdf>

Founded in 1870, The Ohio State University is a comprehensive, state-assisted university offering a complete environment for learning for its 3,000 faculty and 58,000 students. Additional information about The Ohio State University Libraries is available at <http://library.osu.edu>.

Application:

Nominations or applications will be accepted until the position is filled. Preference will be given to applications received by August 2, 2010 by using the University's online jobs site at <http://jobs.osu.edu/>. Or, send a letter of interest with a current resume and name, address, phone, and email address of three references to newman.25@osu.edu.

Greg Newman
Human Resources
The Ohio State University Libraries
1858 Neil Avenue Mall
Columbus, OH 43210
Tel: 614-247-8887

The Ohio State University is an equal opportunity, affirmative action employer. Women, minorities, veterans, and individuals with disabilities are encouraged to apply.